



ADELAIDE ROWING CLUB

**1 FESTIVAL DRIVE
TORRENS LAKE
ADELAIDE SA 5000**

POSTAL ADDRESS:

GPO BOX 1228

ADELAIDE 5001

MOBILE: BAR & FUNCTION MANAGER: 0400 201 489

EMAIL : clubroom@adelaiderowingclub.com.au

WEBSITE : adelaiderowingclub.com.au



ADELAIDE ROWING CLUB FUNCTION CENTRE INFORMATION PACKAGE

PLACING A BOOKING

A tentative booking of our function space can be arranged with the Bar and Function Manager via the enquiry form on our website, by email or phone.

The tentative booking will secure the function date for a period of 14 days, after which the booking will automatically cease. A **\$750** deposit is required with a signed copy of our **Function Hire Agreement Form** to confirm and secure the booking.

The deposit will be off set against the final function invoice at the conclusion of your function, however, the deposit will only be partially deducted where Club Management needs to rectify any damage, supply additional cleaning, organise inappropriate stacked/stored furniture and rubbish/decoration removal etc.

ROOM HIRE

Hire of the clubroom includes full access to our function room and balcony licensed to hold up to 200 guests.

This includes:

- Seating for up to 100 people using our chairs in conjunction with our 19 trestle tables
- Full table setting for 100 people including cutlery and crockery
- 6 Small Drink Tables
- 2 Cocktail Stands
- Evaporative Air Conditioning
- Use of stereo system with iPod connectivity
- Use of Public Address system and wireless microphone

ROOM HIRE CHARGE – INCLUDES 2 STAFF FOR MAX 5 HOURS EACH

- ❖ Room hire includes up to 5 hour service package (anything over 5 hours incurs a charge of \$60 per hour per staff member)

CURRENT PRICES...

- Friday Evening	\$500
- Saturday Evening (and Public Holidays)	\$550
- Other times	\$450

Bookings over 80 guests may require 3 Staff with the extra member charged @ \$60/hour

- ❖ Daytime Conference Packages available before 5pm – (No Alcohol permitted)

Room Hire Only \$450 (with Room Set up \$550)

Room Hire plus Set Up of Coffee/Tea/Water Station \$550 (\$650 with room set up)

BEVERAGE PACKAGES

There is a number of drink packages available. The Bar and Function Manager must be advised and drink selection arranged no later than 7 days prior to the function to ensure sufficient stock is available. The price list for our range of beverages will be made available on request, or can be found on our web-site.

OPTION 1: FULL CASH BAR

This option caters for functions where the Client intends for guests to purchase drinks at their own cost, subject to a minimum spend of \$500. Any shortfall will be added to the final invoice.

OPTION 2: SUBSIDISED DRINKS PACKAGE

This option allows the Client to be invoiced for part of the price of each item served over the Bar, and the guest will pay the balance. The Client can limit which items will be offered, and what subsidy they choose to pay. Other items will still be available to be purchased in full by guests.

OPTION 3: CONSUMPTION PACKAGE

This option operates on the basis that the Client will be invoiced for each item served over the Bar. The Client may limit which items from our extensive range will be made available for their guests, although other items may still be purchased by guests on a Cash Bar basis.

Note: Tap beer is charged by the keg, and wine charged by the bottle. This option is also subject to a minimum spend of \$500. Any shortfall will be added to the final invoice.

OPTION 4: DRINK PACKAGES PER HEAD – 50 GUESTS MINIMUM

- ❖ Drinks Packages include Room Hire plus Staff. A minimum of 50 guests is required to be eligible.

Package prices include room hire, bar staff and soft drinks and are for 3 hour duration, with an extra hourly rate charged accordingly, depending on the drink package selected.

THE BASIC PACKAGE: 3 HOURS

Selection of House Wines & Sparkling

AND

Cooper's Tap Beer

COST:: \$35.00 per guest
 \$8 per guest per additional hour or part of.

THE PREMIUM PACKAGE: 3 HOURS

Selection of Premium Wines & Sparkling from our List

PLUS

Cooper's Tap Beer with 'Local' Beer and Cider stubbies.

COST:: \$45.00 per guest
 \$11 per guest per additional hour or part of.

THE ELITE PACKAGE: 3 HOURS

Selection of Elite Wines from our List

PLUS

Selection of Premium Beer and Cider stubbies.

COST:: \$55.00 per guest
 \$14 per guest per additional hour or part of.

BYO

- ❖ We do not offer BYO.
- ❖ Exceptions may apply on individual bottles, and may be discussed with the Bar and Function Manager. A surcharge will be priced accordingly.

No other drinks are to be brought onto the premises by the Client or guests.

BAR STAFFING

Room hire costs cover 2 Bar Staff for up to a 5 hour period, any additional staff or hours required, will be charged at an hourly rate per staff member required.

The Bar Staff are contracted with RSA certification. All functions are staffed by a minimum of 2, including one badged Responsible Person. The Bar and Function Manager will be solely responsible for determining the number of bar staff required to work any given function based on the expected numbers and duration.

CATERING AND DECORATING

Catering requirements for functions can be discussed with our Bar and Function Manager.

If you are interested in talking to our team, we can arrange a meeting to discuss food requirements, and/or setup or any hire requirements.

Any decorations of the function facility is to be arranged by the Client. Set up and pack down is to be completed on the day of the function, unless alternative arrangements have been made with the Bar and Function Manager.

LINEN

Linen including serviettes, table cloths, chair covers and sashes may be hired on your behalf through **your nominated caterer**.

Festoon/Fairy Lights, Dry Bar Tables with fitted or non-fitted cloths are also available to hire by request.

ACCESS TO THE VENUE AND BASIC SET-UP

Access to the Clubrooms, prior to and following the function, is to be arranged directly between the Client and the Bar & Function Manager.

NOTE: - There will be an additional room hire fee charged to the Client for extended access to Clubrooms if it impacts on the Club's availability to host another function.

CLEANING

In the event that the Bar and Function Manager deems that the amount of cleaning required following any function is in excess of normal and reasonable expectations (e.g. carpet steam cleaning required etc.), the client will be informed and an excess cleaning fee of no less than \$100 and no more than \$300.



ADELAIDE ROWING CLUB BAR PRICING

September 2019

"Local" Beers	\$6
Hahn Superdry; James Boags; Cascade Light; All Coopers Range	
Premium & Imported Beer	\$7
James Squire 150 Lashes; James Squire Golden Ale; Heineken; Peroni; Stella Artois; Corona	
Keg Beer	from \$450
The Hills Cider Apple or Pear	\$7
Red or White Caudo Sangria	\$7
Base Spirits	\$7
Premium Spirits/Liqueurs	\$8
Cocktails	from \$10
Cans Soft Drinks	\$3
Spring Water	\$3

WINE LIST

	Glass	Bottle	Package Ref.
SPARKLING			
NV Angas Brut Premium Cuvee <i>Barossa Valley</i>	\$6	\$22	P
NV Jansz Premium Cuvee <i>Tasmania</i>		\$42	E
NV Brown Brothers 200ml <i>Victoria</i>	\$7		
NV Pol Roger Brut Champagne <i>France</i>		\$120	n/a
NV Bleasdale Sparkling Red <i>Langhorne Creek</i>		\$32	P
WHITE			
<i>Sweet</i>			
Yalumba Christobel's Moscato <i>Barossa Valley</i>	\$7	\$26	P
<i>Sauvignon Blanc</i>			
Oxford Landing Estates Sauvignon Blanc <i>South Australia</i>	\$5	\$18	B
Wirra Wirra Hiding Champion Sauvignon Blanc <i>Adelaide Hills</i>		\$32	P
Nautilus Sauvignon Blanc <i>Marlborough, NZ</i>		\$42	E
<i>Riesling</i>			
ARC House Riesling <i>Langhorne Creek</i>	\$6	\$22	B
Heggies Riesling <i>Eden Valley</i>	\$8	\$35	P
Jim Barry Lodge Hill Riesling <i>Clare Valley</i>		\$38	E
<i>Chardonnay</i>			
Oxford Landing Estates Chardonnay <i>South Australia</i>	\$5	\$18	B
Wirra Wirra Scrubby Rise Chardonnay <i>McLaren Vale</i>	\$7	\$26	P
Yalumba Samuels Collection Chardonnay <i>Eden Valley</i>		\$40	E
ROSÉ			
Yalumba Y Series Rose <i>Barossa Valley</i>	\$7	\$26	P
La Vieille Ferme <i>Rhone Valley France</i>		\$32	E
Torres Rose de Casta <i>Spain</i>		\$32	n/a

	Glass	Bottle	Package Ref.
RED WINE			
Merlot			
Oxford Landing Estates Merlot <i>South Australia</i>	\$5	\$18	B
Cabernet Sauvignon & Red Blends			
Wirra Wirra Church Block Cab Sauv, Shiraz, Merlot <i>Mc Laren Vale</i>		\$32	P
Jim Barry The Cover Drive Cab Sauvignon <i>Clare Valley</i>	\$9	\$34	P
Yalumba The Cigar Cabernet Sauvignon <i>Coonawarra</i>		\$50	n/a
Shiraz			
Oxford Landing Estates Shiraz <i>South Australia</i>	\$5	\$18	B
Yalumba Samuels Collection Shiraz <i>Barossa Valley</i>	\$9	\$34	P
Jim Barry Lodge Hill Shiraz <i>Clare Valley</i>		\$42	E

FUNCTION PACKAGE REFERENCE INFORMATION:

No Room Hire, Three Hour Drink Package with Staff, Minimum of 50 people

The Basic Package \$35/ person

The Premium Package \$45/ person

The Elite Package \$55/ person

Last Updated February 2020